



**Call for applications for Deutschlandstipendium scholarships
Winter semester 2024/2025
Application period from 15 April 2024 to 16 May 2024**

The Martin Luther University Halle-Wittenberg (hereafter MLU) is awarding Deutschlandstipendien (Germany Scholarships) for the winter semester 2024/2025 starting 1 October 2024. These scholarships support talented students who are expected to achieve or who have already achieved excellent academic or professional merits. The monthly scholarship is **300 euros**, of which half is funded by the federal government and the other half by private sponsors. The scholarship is usually awarded for two semesters.

All information about the current application phase is published on our website

https://www.uni-halle.de/deutschland-stipendium/fuer-studierende/aktuelle_bewerbungsphase_dls/?lang=en

Applications are possible for **all** courses of study and are expressly encouraged.

1. Application period

The coming application period for the all applicants

begins on 15 April 2024 (8 a.m.) and ends on 16 May 2024 (2 p.m.).

2. Requirements and criteria for the application

Applications are open to:

- **Students of all subjects and all nations at the MLU** who have not yet exceeded the standard period of study in their programme as well as
- **University applicants** who have met all the admission requirements and will begin studying at MLU in winter semester 2024/2025. An application is also eligible at the time there is not yet an admission for the studies at MLU.

Achievements and abilities must be verified in the following way:

- for **enrolled students**: if already present, through study credits, particularly the number of ECTS points achieved and the current average grade, or the results of an intermediate examination
- for **state examination** programs, the results of an intermediate examination
- for **master students**: through the final grade of their previous course of studies (e.g. bachelor certificate)
- for **freshmen**: through their grade point average on their higher education entrance certificate, placing more weight on the individual grades relevant to their chosen course of studies.

When looking at the overall potential of the applicant, the following shall also be considered:

1. Special achievements, distinctions and awards, e.g. sport, dance and music contests or specialist competitions at state and/or federal level within the last 3 years,
2. Completed prior vocational education,
3. Extra-curricular activities or activities not related to the course of studies such as voluntary work (e.g. voluntary social year [FSJ], voluntary ecological year [FÖJ], activity as a trainer) that lasted at least 6 months and that do not date back more than 3 years prior to the time of application,
4. social engagement (e.g. active participation in unions or associations, churches or other religious societies) that lasted at least 6 months and that do not date back more than 3 years prior to the time of application,
5. college political or political commitment (e.g. committee work at the MLU or engagement in a party, trade union or similar politically active organisations) that lasted at least 6 months and that do not date back more than 3 years prior to the time of application,
6. Special personal or social circumstances like chronic illnesses and/or disabilities, caring for your own children in your own household, especially as a single-parent,
7. caring for close relatives within the last 3 years and a duration of at least 6 months,
8. cooperation/work in a family business and/or employment while studying (e.g. working as an assistant at the MLU) that lasted of at least 6 months and that do not date back more than 3 years prior to the time of application,
9. family origins (neither parent has a university degree, so the applicant is the first graduate in the family, migration background including refugee background, foreign students only for the purpose of studying at the MLU).

3. Form of application and application documents:

For your application please use the online application portal, provided by the Federal Ministry of Education and Research by this external link:

<https://bewerbung.dstip.de/uni-halle>.

The application process includes the following steps:

1. Please carefully read, fill in and sign the application agreement. The signed agreement then needs to be attached to your online application.
2. Enter and save all the required information in the online application portal. Required fields marked with an asterisk * must be filled in.
3. Upload the required documents listed below (as PDF files only). Please avoid taking pictures from documents with your phone or from your computer screen. Badly legible or illegible documents cannot be considered in the application process.

Required application documents:

Please attach the following documents as PDF files:

- the signed and scanned application agreement,
- a Curriculum Vitae,
- a motivation letter of max. 1 DIN A4 page, in which the aspects according to StipG § 3 and StipV § 2 (2) are explained if applicable to you,
- certificate of higher education entrance qualification; **for foreign certificates:** an officially authenticated transferable translation into German or English and a conversion into the German grading system (e.g. a verification by uni-assist e.V.),
- if already present, certificates/ confirmations of examinations and assessments as well as achieved credit points (ECTS) (e.g. a current overview of your subjects and grades from the online Löwenportal, a current performance record from your faculty or from your examination office),
- for master students or university applicants for a master programme: certificates of the first university degree (e.g. bachelor certificate) if already present,
- the current certificate of enrolment, if already present. Applicants to the university: please submit the certificate of enrolment or the letter of admission as soon as available.

If stated in the online application:

- certificates of prior vocational education, evidences of employment while studying and/or work in a family business (e.g. attestation from your employer, copy of employment contract), certificates of achievements and awards, evidences of extra-curricular voluntary engagement;
- evidences of special personal and social circumstances (proof of migration/refugee background and first academic in family (only regarding the parents) is not required, but must be described in detail in the application).

Commendation letters and letters of reference will not be considered in the application process.

If the application documents are not in German or English, please attach an officially certified (amtlich beglaubigt) translation.

Important information:

- Please carefully read the **instructions for online applications** in the application agreement before completing the online form.
- The application is **only valid** when the required documents are complete and submitted to the Martin Luther University Halle-Wittenberg in the online application portal by the end of deadline. Late or incomplete applications will not be accepted.
- Access to the [online application process](#) and the downloading of the application agreement begins on **15th of April 2024 at 8 a.m. and ends on 16th of May 2024 at 2 p.m.**
- The scholarship will only be paid to students enrolled at MLU.
- There is no legal entitlement to the scholarship.
- The scholarship will **not** be deducted from financial support as per the German Federal Education Assistance Act (BAföG).
- The Deutschlandstipendium will not be granted to anyone already receiving financial support of more than 30 euros from a scholarship organisation, DAAD or similar organisation. For more information on the admissibility of receiving other scholarships simultaneously to the Deutschlandstipendium, please go to:
https://www.deutschlandstipendium.de/deutschlandstipendium/shareddocs/downloads/files/dstip_uebersicht_doppelfoerderung.pdf?blob=publicationFile&v=1

Due to the Covid-19 pandemic, a new regulation was made regarding the standard period of study. For students who were enrolled in

- summer semester 2020
- winter semester 2020/2021
- summer semester 2021
- winter semester 2021/2022

and were not on leave of absence, the standard period of study will be increased by up to four semesters. This means that the Deutschlandstipendium can also be drawn for up to four semesters beyond the actual standard period of study.

4. Contact:

For further questions about the application and selection process please contact

Mrs. Yvonne Hellwig-Laich

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Postal address: Martin-Luther-Universität Halle-Wittenberg, Abteilung 1 Studium und Lehre, Referat 1.3. 06099 Halle (Saale)

On our website we provide a detailed FAQ page with all important information about the application process: https://www.uni-halle.de/deutschland-stipendium/fuer-studierende/aktuelle_bewerbungsphase_dls/?lang=en

If you can't find an answer to your question on our website, we offer consultations: Monday, Tuesday, Thursday and Friday 10–12 a.m. and additionally Tuesday and Thursday 1–2 p.m., in person or via video call.

You can find our office at Barfüßerstraße 17, 2nd floor, room 8, 06108 Halle (Saale).

5. The selection procedure:

A selection committee appointed by the Rectorate decides on the award of scholarships according to the selection criteria specified in the Scholarship Program Act of July 21, 2010, as amended on December 23, 2014, and in the Scholarship Ordinance of October 20, 2010. In all other respects, the MLU Statutes for the Awarding of Deutschlandstipendien dated 08 April 2020 apply to the procedure.

The selection committee is expected to decide on the awarding of the Deutschlandstipendien for the winter semester 2024/2025 on September 27th 2024. Selected students will receive the award notification by email approximately between the 14 – 18 October 2024, unsuccessful applicants will be informed by email with a rejection notification approximately 6 weeks after the decision of the selection committee. Please check your e-mail inbox regularly and also your spam folder if necessary.

For more information about the Deutschlandstipendium, please see the Federal Ministry of Education and Research website

https://www.deutschlandstipendium.de/deutschlandstipendium/de/services/english/english_node.html

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