



Application Agreement for a Deutschlandstipendium Winter Semester 2024/2025



Before you start with your application, please make sure to **read** this application agreement and the instructions for the application procedure **carefully**.

Important note: The application process takes place exclusively online. Your application will only be considered if correctly submitted in the online application portal within the application period from 15th of April 2024 to 16th of May 2024 with all required documents attached. Please fill in this application agreement completely as it is an obligatory part of your online application. Please print this document, sign it and upload it as a scanned attachment (PDF file) in the online application portal or add your signature digitally. **The deadline in the online application portal is the 16th of May 2024, 2:00 p.m.**

1. Declaration of participation

I hereby ensure that I have read and understood the information about data protection below. It is especially clear that I alone determine the scope of the personal data which I provide in my application for a Deutschlandstipendium. I understand that I am free to decide which information I include in the application. Furthermore, I agree that my personal data, provided in accordance with Section 10 of the Scholarship Programme Act (StipG), may be used by the Martin Luther University for the purpose of granting a Deutschlandstipendium. I can withdraw my consent at any time. If my consent is withdrawn, my data will be deleted immediately and the documents I submitted will be destroyed in accordance with the law of data protection.

Please note: If you do not give your consent or if you choose to withdraw it, the scholarship which you applied for will not be or will no longer be granted to you.



2. Personal details

Sex:	<input type="checkbox"/> female	<input type="checkbox"/> male	<input type="checkbox"/> diverse	<input type="checkbox"/> not specified
First name:				
Last name:				
Date of birth:				
Matriculation number* (if already available or application number for study place at MLU):				
Faculty:				
Course of studies:				
Desired degree:				
Semester of study from 1 October 2024:				
Mailing address				
Street, house number:				
Postal code, city:				
Country (if foreign):				
E-mail address:				
Telephone number:				

ALUMNI network

My name and my degree programme as well as my e-mail address may be used by the alumni representative to contact me in the event of a successful application within the MLU Alumni Network.

Yes

No

I can revoke this consent at any time by contacting the MLU Alumni Officer.

3. Information on a previous Deutschlandstipendium scholarship received

I have received a previous Deutschlandstipendium scholarship before	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of the sponsor:		
Funding period:		

I hereby confirm the correctness and completeness of my information. I have read the Call for Application for the Winter Semester 2024/2025 from the 08th of April 2024. I understand that there is no legal entitlement to receive a Deutschlandstipendium. I ensure that I am not receiving any other performance or achievement related funding by a sponsorship organization or other national or foreign organization that exceeds 30 euros per month. Financial aid as per the German Federal Education Assistance Act (BAföG) is not included under "other funding" and can be received along with the Deutschlandstipendium.

If incorrect information is given, you may be asked to pay back the Deutschlandstipendium in part or fully.

4. Information about data protection

It's up to you which of these you choose: tell us what qualifies you for a Deutschlandstipendium!

We are aware that some of the information is highly confidential. Some of the information (e.g. on health or migration data) is also so-called special types of personal data (Art. 9 DSGVO). Your data will always be treated confidentially and, together with our IT service provider, protected with up-to-date technical security measures. Of course, the members of the selection committee are also bound to secrecy. You can reach our data protection officer at datenschutz@uni-halle.de.

Processing purposes

Your personal data provided here will be collected and processed for the selection of suitable applicants and for the implementation of the Deutschlandstipendium. The legal basis is Art. 6 (1) lit. c DSGVO in conjunction with Section 10 of the Scholarship Programme Act (StipG). According to this, applicants for the scholarship programme are obliged to provide the information required for the examination of the performance and suitability requirements and to submit the corresponding evidence.

According to the Scholarship Programme Act, we are obliged to transmit scholarship holder data to the Federal Statistical Office in order to compile federal statistics. This is done under a pseudonym, i.e. without disclosing your name. The legal basis is Art. 6 (1) lit. c DSGVO in conjunction with Section 13 of the Scholarship Programme Act (StipG).

The Federal Ministry of Education and Research (BMBF) also carries out random checks on the data of the funded students in order to avoid double funding. For this purpose, the BMBF may query and store the surname, first name, date of birth, address and university location of individual funded students and compare them with the data of other funding institutions. Martin Luther University is legally obliged to transmit this data. In this respect, there is also a legal basis here according to Art. 6 (1) lit. c DSGVO in conjunction with Section 4 (2) of the Scholarship Programme Act (StipG). After the sample has been carried out, the data will be destroyed by the BMBF.

Categories of recipients

Your personal data will be transferred to web hosting service providers commissioned by us. Data will not be transferred to third countries.

Data subject rights

You have the right to request information at any time about the personal data stored by us and attributable to you (Art. 15 DSGVO). In addition, you have the right to rectification (Art. 16 DSGVO), deletion (Art. 17 DSGVO), restriction of processing (Art. 18 DSGVO), data transfer (Art. 20 DSGVO) and objection (Art. 21 DSGVO).

Obligation to provide personal data

There is no obligation to provide your personal data – apart from the mandatory data mentioned above. The corresponding information is provided voluntarily. If you do not provide this information, you will unfortunately not be able to apply for a Deutschlandstipendium.

Duration of processing/storage

In the case of an unsuccessful application, your documents will be deleted 12 months after the end of the selection procedure, in the case of a successful application 13 years after the end of the funding.



Place, date

Signature

5. Important information on the application procedure

- We have compiled a [checklist](#) of the documents you need to submit for your application. In the online portal, upload the required documents in PDF format only. Please avoid photographing your documents with your smartphone or from the screen! Poorly readable documents cannot be included in the application process.
- Your letter of motivation is an important part of your application. We have put together a [handout](#) for you on what to consider when writing your letter of motivation. Take time for your motivation letter. Reflect on your personality, your skills and your strengths and remain authentic. Please also note not to use your letter of motivation from previous applications, otherwise you will not be considered for the selection process.
- You can cache your application and edit it later. The fields marked with an asterisk* are mandatory.
- **Subsequent submission of documents**
Missing or incomplete documents **will not be requested by us**. However, you may edit your application in the online portal subsequently. For this purpose, please go back to the start page of the application portal <https://bewerbung.dstip.de/uni-halle> and sign in to your online account with your e-mail address and the password you set at the beginning. Know you can edit your data and attach further documents. Please note that changes can only be made within the application period (**deadline 16th of May 2024 2:00 p.m.**).

Valid as of 08 April 2024