



Application Agreement for a Deutschlandstipendium Winter Semester 2022/2023



Before you start with your application, please make sure to **read** this application agreement and the instructions for the application procedure **carefully**.

Important note: The application process takes place exclusively online. Your application will only be considered if correctly submitted in the online application portal within the application period from 19 April 2022 to 31 May 2022 with all required documents attached. Please fill in this application agreement completely as it is an obligatory part of your online application. Please sign the document and upload it (PDF file) in the online application portal. **The deadline in the online application portal is 31 May 2022, 3:00 p.m.**

1. Declaration of participation

I hereby ensure that I have read and understood the information about data protection below. It is especially clear that I alone determine the scope of the personal data which I provide in my application for a Deutschlandstipendium. I understand that I am free to decide which information I include in the application. Furthermore, I agree that my personal data, provided in accordance with Section 10 of the Scholarship Programme Act (StipG), may be used by the Martin Luther University for the purpose of granting a Deutschlandstipendium. I can withdraw my consent at any time. If my consent is withdrawn, my data will be deleted immediately and the documents I submitted will be destroyed in accordance with the law of data protection.

Please note: If you do not give your consent or if you choose to withdraw it, the scholarship which you applied for will not be or will no longer be granted to you.



2. Personal details

Sex:	<input type="checkbox"/> female	<input type="checkbox"/> male	<input type="checkbox"/> diverse	<input type="checkbox"/> not specified
First name:				
Last name:				
Date of birth:				
Matriculation number* (if already available or application number for study place at MLU):				
Faculty:				
Course of studies:				
Desired degree:				
Semester of study from 1 October 2022:				
<u>Mailing address</u>				
Street, house number:				
Postal code, city:				
Country (if foreign)				
E-mail address:				
Telephone number:				

3. Information on a previous Deutschlandstipendium

I have received a previous Deutschlandstipendium before	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Name of the sponsor		
Funding period		

I hereby confirm the correctness and completeness of my information. I have read the Call for Application for the Winter Semester 2022/2023 from 07 April 2022. I understand that there is no legal entitlement to receive a Deutschlandstipendium. I ensure that I am not receiving any other performance or achievement related funding by a sponsorship organization or other national or foreign organization that exceeds 30 euros per month. Financial aid as per the German Federal Education Assistance Act (BAföG) is not included under "other funding" and can be received along with the Deutschlandstipendium.

If incorrect information is given, you may be asked to pay back the Deutschlandstipendium in part or fully.

4. Information about data protection

The personal data you provide here will be treated confidentially and will only be collected and used to select a suitable candidate to receive a Deutschlandstipendium. Section 10 of the Scholarship Programme Act (StipG) forms the legal basis. Accordingly, applicants are required to submit information and provide corresponding verification to prove they meet performance and suitability requirements. Which information you provide is up to you: tell us why you are qualified to receive a Deutschlandstipendium!

If your application is not accepted, your documents will be deleted 14 months after completion of the selection process. If your scholarship is granted, your documents will be deleted 6 years after the funding ends.

We understand that the information is highly confidential and some of the information (e.g. about illnesses, migration background) is also considered a special type of personal data (Art. 9 GDPR). Your information will always be treated confidentially and, together with our IT service provider, is protected at all times using state-of-the-art security measures. The members of the selection committee are naturally also obliged to maintain secrecy.

Statistics / Evaluation / Anonymization

In accordance with Section 13 of the Scholarship Programme Act, we are obliged to submit scholarship data to the Federal Office of Statistics in order to compile federal statistics. This is done using a pseudonym, i.e. without giving your name.

Random sampling to exclude double funding

The Federal Ministry of Education and Research (BMBF) carries out random sampling in accordance with Section 4 Paragraph 2 of the Scholarship Programme Act using the data of the scholarship recipients to prevent double funding. For this reason, the BMBF may inquire into, store and compare the first name, last name, date of birth, address and university of individual funded students and compare them with the data of other funding institutions. The Martin Luther University is obligated by law to release this information. This data is destroyed upon completion of the random sampling process by the BMBF.

place, date

signature

5. Important information on the application procedure

- We have compiled a [checklist](#) of the documents you need to submit for your application. In the online portal, upload the required documents in PDF format only. Please avoid photographing your documents with your smartphone or from the screen! Poorly readable documents cannot be included in the application process.
- Your letter of motivation is an important part of your application. We have put together a [handout](#) for you on what to consider when writing your letter of motivation. Take time for your motivation letter. Reflect on your personality, your skills and your strengths and remain authentic. Please also note not to use your letter of motivation from previous applications, otherwise you will not be considered for the selection process.
- You can cache your application and edit it later. The fields marked with an asterisk* are mandatory.
- **Subsequent submission of documents**
Missing or incomplete documents **will not be requested by us**. However, you may edit your application in the online portal subsequently. For this purpose, please go back to the start page of the application portal <https://bewerbung.dstip.de/uni-halle> and sign in to your online account with your e-mail address and the password you set at the beginning. Know you can edit your data and attach further documents. Please note that changes can only be made within the application period (**deadline 31 May 2022 3:00 p.m.**).

Valid as of 07 April 2022

